

## UC Student Health Insurance Premium Refund Request

In certain circumstances, a student who goes on a leave of absence or withdraws after the first day of instruction may request a refund of the UC SHIP premium. Cancellation of coverage and refund of the UC SHIP premium are granted at the sole discretion of UCSF Student Mental Health and Wellbeing (SMHW). Notification of approval or denial will be sent to the student's UCSF email address.

**Please provide the following information:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

UCID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_

Professional School/Graduate Division Program: \_\_\_\_\_

**Registration Status Change:**

Effective Date: \_\_\_\_\_

Reason for status change: \_\_\_\_\_

**Please initial all that apply:**

- I have not utilized any medical, pharmacy, dental, or vision care services that could be charged to my UC SHIP insurance since \_\_\_\_\_ (the start date of the academic quarter).
- I have not filed and will not file any claims to UC SHIP for any medical, pharmacy, dental, or vision care services obtained on or after \_\_\_\_\_ (start date of the academic quarter).
- I understand that I may not re-enroll in UC SHIP during the current academic quarter, and that I will not be eligible for UC SHIP in the future unless I return to active student status at UC San Francisco.

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Student Signature

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Date

- Your UC SHIP premium refund request is approved. Your student account will be credited.
- Your UC SHIP premium refund request has been denied. Your UC SHIP coverage will continue through (last day of the current quarter).
  - Reason for Denial: \_\_\_\_\_

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Authorized Student Mental Health & Wellbeing Signature

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Date